

LOS ANGELES UNIFIED SCHOOL DISTRICT
Office of Interscholastic Athletics

District Requirements for Coaches' Out of Season Contact with Student Athletes

The Interscholastic Athletic Committee and LAUSD representatives have agreed to allow coaches to work with the athletes from their school outside of the season of sport, under the following conditions:

1. A paid coach must secure the proper Civic Center Permit during the evenings and on weekends, including payment of any fees as prescribed by "Beyond the Bell." No admission fees may be charged at any event held on the school campus. Activities conducted cannot be done for profit; however, fees may be charged to participants to cover expenses, but cannot be collected on site. As of July 1, 2010, fees include the \$78 Permit Fee, \$10 per hour for supervision, \$7.75 per hour for custodial support, \$2.25 per hour for utilities, and \$5 per day for custodial supplies. To obtain a partial fee waiver for supervision, the employee (coach) must oversee the LAUSD student group activity. In addition, the principal may waive the \$5 per day charge for custodial supplies and \$7.75 per hour for custodial support. The "School Site Authorization Request for Civic Center Permit Partial Fee Waiver Form" must be attached to the Civic Center Permit.

Permits are NOT required either during the school year Monday through Friday between the hours of 3:00 and 6:00 PM, or on the weekend when the facilities are being used for a school sponsored event. A coach meeting with his/her students outside of the season of sport is NOT considered a school sponsored event. Permits are also NOT required during the summer months at the time when school is in session (Monday through Friday prior to 6:00 p.m.).

2. All activities arranged by the coach are attended by the students on a voluntary basis.
3. All out-of-season activities (whether during the school year or during the summer) fall completely under the responsibility of the person or persons who organize the activity. Neither IAC nor the Los Angeles Unified School District is liable for any problems or injuries that may occur while participating in out-of-season activities. During this time, teams are not to play as "school teams". Athletes and/or coaches cannot wear the name of the school (or any other logo or moniker that would associate the team with the school) on a uniform or jersey when competing in a contest even if the uniform or jersey was purchased by the student. School equipment cannot be used, other than what is made available under the provisions of the Permit.
4. Coaches must ensure that participating students have emergency cards and current medical insurance coverage, and that they are aware of the location and phone number of the nearest medical facility.
5. Neither the District nor school will be responsible for any expenses attributed to the activity, and participating students must be informed in advance of any expenses associated with the activity.
6. Prior to the activity, the school is responsible to ensure that the coach has completed this form as provided by the Athletics Office, indicating acceptance of the provisions of this policy. The form will remain at the school site.
7. Any and all activities, whether held on or off the school campus, must be acknowledged by the Principal. There is no access to "late buses" that are provided by Student Integration for student participating in out-of-season activities.
8. This policy will be reviewed one year from the date of implementation. (March 10, 2011)
9. Coaches are required to complete the information requested below, and provide this form to the school administrator. Please note that the opposite gender cannot participate in the "in-season" practice using provisions of this policy. For example, the out-of-season boys' volleyball team members may not work out with the coach during the girls' volleyball season practice, and vice-versa.

PERMIT SCHEDULE

Month/Date	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Times							

I understand and will adhere to the requirements and responsibilities stated above:

Coach / Permit holder

School

Date of Permit

Principal's Signature

